

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, April 13, 2021, 9:00 a.m.

*Meeting provided by Video Live-Broadcast and Telephonically*

**Present:** Chairman Jerome Delvin  
Commissioner Shon Small (via/WebEx)  
Commissioner Will McKay (via/WebEx)  
County Administrator Jerrod MacPherson  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy County Administrator Matt Rasmussen (via/WebEx); Robert Heard, IT Manager; Adam Fyall, Sustainable Development Manager; Finance Manager Linda Ivey; Commander Jon Law; Deputy Brian Tunesvik.

#### Pledge of Allegiance

The Board recited the Pledge of Allegiance.

#### Approval of Minutes

The Minutes of April 6, 2021 were approved.

#### Review Agenda

#### Consent Agenda

**MOTION:** Commissioner Small moved to approve the consent agenda items “a” through “m”  
Commissioner McKay seconded and upon vote, the Board approved the following:

#### Board of Equalization

- a. Reappointment of George Romano

#### Commissioners

- b. Line Item Transfer, Fund No. 0000-101, Dept. 107

#### Facilities

- c. Line Item Transfer, Fund No. 0000-101, Dept. 110

#### Information Technology

- d. Purchase of One Scanner from Strictly Technology for Facilities Department
- e. Purchase of One PC & Two Monitors from Dell for Human Services Department
- f. Purchase of Electronic Data Processing & Telecommunications Equipment From CompuNet for Administration Building

### **Public Works**

- g. City of West Richland Franchise to Place a Water & Sewer System Lines & Facilities in County Road Rights of Way

### **Purchasing**

- h. Ratifying Contract w/Top Tree Service for Emergency Removal of Three Trees at Two Rivers Park
- i. Contract w/Dynamic Laundry Systems for Quarterly Inspections and Repair & Maintenance Services for Corrections Dept.
- j. Agreement w/San Diego Police Equipment Co. for Ammunition; Amending Resolution 2020-151
- k. Authorization to Advertise & Bid for Magnesium Chloride for Public Works Department
- l. Authorization to Advertise & Bid the Furnishings Package for the Administration Building
- m. Contract w/Stantec Consulting for Architectural & Engineering Services for Design of Radio System at the Justice Center

### **Public Comment**

None.

### **Public Hearing - Budget Supplemental Requests**

Linda Ivey presented the following budget supplemental requests and stated they were approved to go to public hearing, advertised on the county website, and advertised with the Prosser Record Bulletin two times, as required.

- Human Services Fund No. 0108-101, Dept. 551, in the amount of \$20,946,582 to fund four grants for programs due to the public health emergency with respect to the Coronavirus Disease 2019.
- Current Expense Fund No. 0000-101, Dept. 139, CARES/ARP, in the amount of \$20,000,000 to fund the American Rescue Plan Act (ARP) due to the public health emergency with respect to the Coronavirus Disease 2019.
- REET Technology Fund No. 0129-101, Dept. 000, in the amount of \$300,000, to fund software enhancements for the Assessor's and Treasurer's Offices in conjunction with assessments, tax information and collections.
- Protective Inspection Services, Fund No. 0149-101, Dept. 000, in the amount of \$213,418, to fund a Building Inspector I position as well as a new vehicle and training for inspectors.
- Current Expense Fund No. 0000-101, Dept. 111, District Court, in the amount of \$49,203 to fund security and bailiff services through the WA Administrative Office of the Courts CARES Act Award.
- Current Expense Fund No 0000-115, Dept. 115, Non- Departmental, in the amount of \$6,215,000 to fund ongoing and upcoming County projects.

As there was no one present in person or telephonically to testify, public testimony was closed.

**MOTION:** Commissioner Small moved to approve the request for a budget adjustment for the Human Services Fund, fund number 0108101, in the amount of \$20,946,582. Commissioner McKay seconded and upon vote, the motion carried.

**MOTION:** Commissioner Small moved to approve the request for a budget adjustment for Current Expense, fund number 0000101, CARES/ ARP, Department 139, in the amount of \$20,000,000. Commissioner McKay seconded and upon vote, the motion carried.

**MOTION:** Commissioner Small moved to approve the request for a budget adjustment for the REET Technology Fund, fund number 0129101, in the amount of \$300,000. Commissioner McKay seconded and upon vote, the motion carried.

**MOTION:** Commissioner Small moved to approve the request for a budget adjustment for the Protective Inspection Fund, fund number 0149101, in the amount of \$213,418. Commissioner McKay seconded and upon vote, the motion carried.

**MOTION:** Commissioner Small moved to approve the request for a budget adjustment for Current Expense, fund number 0000101, District Court, Department 111, in the amount of \$49,203. Commissioner McKay seconded and upon vote, the motion carried.

**MOTION:** Commissioner Small moved to approve the request for a budget adjustment for Current Expense, fund number 0000101, Non-Departmental, Department 115, in the amount of \$6,215,000. Commissioner McKay seconded and upon vote, the motion carried.

### **Purchase of One Trailer Mounted Radar**

Commander Law and Deputy Tungesvik presented a request to purchase a trailer mounted radar from National Barricade. The Sheriff's office said they believed the features and quality of the equipment quoted was in the best interest of the county based on the fact the trailer has a slim design for deployment on narrow county road shoulders and the trailer has a bright, vivid and large display for speed readouts and is easy to manage and change. Additionally, the Hanford sites currently utilize this same model and highly recommend it and it comes with a 5-year warranty, which is 2 years longer than any of the other proposal. The company is located in Spokane Valley, WA, which is close for any maintenance or warranty work.

**MOTION:** Commissioner Small moved to approve the purchase of one Wanco Portable Trailer Mounted Compact Radar from National Barricade & Sign Co., Spokane Valley, WA for reasons mentioned above for an amount not to exceed \$10,450.00, plus WSST. Commissioner McKay seconded.

### **Discussion**

The Board expressed its support of the men and women in the Sheriff's office and thanked them for the additional information explaining the desire to purchase from this vendor. Upon vote, the motion carried.

## **Contract - Gordon Thomas Honeywell Governmental Affairs for Federal Lobbying Services**

Adam Fyall presented a contract with Gordon Thomas Honeywell Governmental Affairs for federal lobbying services. He said Benton County has had an annual contract for lobbying services in Olympia at the state level (Washington State Legislature and state agencies) for several years.

Gordon Thomas Honeywell also has a separate federal division that operates in Washington DC doing similar work but on the congressional and federal agency level. With the return of “earmarks” to federal budgeting and a renewed commitment to infrastructure, social programs/facilities, it might be useful to Benton County to have help in DC to assist with funding support for big ticket items such as the Three Rivers Behavior Health Recovery Center and the Benton-Franklin Juvenile Justice At-Risk Youth Services Center.

Mr. Fyall said the contract would be twice the amount of the local contract at \$6,000.00 per month, with a term to the end of year. Additionally, the PA’s office declined to approve the form due to reservations about non-charter counties like Benton County being able to engage in federal level lobbying. However, he noted there were other counties in Washington that currently contract with them on the federal level, including King and Pierce and Skagit and Yakima (both non-charter counties).

The Board agreed it was worth spending the money and would be beneficial to have an extra set of eyes with things moving so quickly. Also, the contract could be evaluated monthly, if needed.

**MOTION:** Commissioner Small moved to approve the Consulting Agreement between Benton County and Gordon Thomas Honeywell Governmental Affairs, as presented. Commissioner McKay seconded and upon vote, the motion carried.

## **Other Business**

### **Certificates of Service – Benton County Employees**

Chairman Delvin recognized the following long-term employees:

Norma Sanchez – District Court – 15 Years

Wilma Barton – Auditor’s Office – 30 Years

Dave Wheeler – Juvenile Administration – 30 Years

### **Covid-19 Update - Phases**

Commissioner Small congratulated Benton County for a successful Phase 3 and looked forward to going to Phase 4 and what those guidelines were going to be. Additionally, the Board commented on the success of the mass vaccination site in Benton County.

## **Payroll**

Check Date: 04/05/2021

### Payroll Checks

Total all funds: \$2,398,282.03

Warrant #: 243087-243132

Direct Deposit #: 160989-161579

### Payroll Deductions/Transfers

Total all funds; \$2,440,331.04

Taxes #: 101210401-101210411

ACH #: 1718-1724

### Payroll Deductions/Warrants

Total all funds: \$128,117.96

Warrant #: 216320-216328

## **Resolutions**

- 2021-304: Reappointment of George Romano
- 2021-305: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 2021-306: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2021-307: Purchase of One Scanner from Strictly Technology for Facilities Department
- 2021-308: Purchase of One PC & Two Monitors from Dell for Human Services Department
- 2021-309: Purchase of Electronic Data Processing & Telecommunications Equipment From CompuNet for Administration Building
- 2021-310: Approval of City of West Richland Franchise
- 2021-311: Ratifying Contract w/Top Tree Service for Emergency Removal of Three Trees at Two Rivers Park
- 2021-312: Contract w/Dynamic Laundry Systems for Quarterly Inspections and Repair & Maintenance Services for Corrections Dept.
- 2021-313: Agreement w/San Diego Police Equipment Co. for Ammunition; Amending Resolution 2020-151
- 2021-314: Authorization to Advertise & Bid for Magnesium Chloride for Public Works Department
- 2021-315: Authorization to Advertise & Bid the Furnishings Package for the Administration Building
- 2021-316: Contract w/Stantec Consulting for Architectural & Engineering Services for Design of Radio System at the Justice Center
- 2021-317: Budget Adjustment to 2021-2022 Human Services Fund No. 0108-101 Budget - \$20,946,582
- 2021-318: Budget Adjustment to 2021-2022 Current Expense Fund No. 0000-101 Department 139 Budget - \$20,000,000
- 2021-319: Budget Adjustment to 2021-2022 REET Technology Fund No. 0129-101 Budget - \$300,000

- 2021-320: Budget Adjustment to 2021-2022 Protective Inspection Fund No. 0149-101 Budget - \$213,418
- 2021-321: Budget Adjustment to 2021-2022 Current Expense Fund No. 0000-101 Department 111 Budget - \$49,203
- 2021-322: Budget Adjustment to 2021-2022 Current Expense Fund No. 0000-101 Department 115 Budget - \$6,215,000
- 2021-323: Purchase of One Wanco Portable Trailer Mounted Compact Radar from National Barricade & Sign Co. for the Benton County Sheriff's Office
- 2021-324: Consulting Agreement Between Benton County and Gordon Thomas Honeywell Governmental Affairs for Federal Governmental Affairs Consultant Services

There being no further business before the Board, the meeting adjourned at approximately 9:30 a.m.

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Chairman